

APPENDIX H

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CORPORATE REFERENCE QUESTIONNAIRE
RFP# 13-17

FOR
RFP INFORMATION TECHNOLOGY CONSULTING (“ITC”)
AND QUALITY ASSURANCE (“QA”) SERVICES

Reference check for {Offeror} or {Subcontractor}

OFFEROR NAME:

NAME OF FIRM/INDIVIDUAL GIVING REFERENCE:

1. In what capacity did the {Offeror} work with you?
2. What function did the {Offeror} perform?
3. What was the dollar amount of the project or contract?
4. Was the project completed on schedule?
5. Was the project completed on budget?
6. How would you rate the {Offeror} knowledge and expertise?
7. Was the {Offeror} quality of work satisfactory?
8. What is the level of satisfaction with material and products produced by the {Offeror}?
9. Was the {Offeror} overall performance satisfactory?
10. What aspect of this {Offeror} services were you most satisfied?
11. What aspect of this {Offeror} services were you least satisfied?
12. Were there any disputes on the project? If yes, please provide an explanation.
13. Would you use this {Offeror} again for another similar project?
14. How would you rate this {Offeror} flexibility relative to changes in project scope and/or timelines?

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15. How would you rate this {Offeror} dynamics, interaction and business relationship with your staff?

Completed by:

Date: